

CLAIM FORM

Credit Card Travel Insurance

Important Notice

- Please complete this form digitally if possible. You may also print and use a dark pen to complete, writing in block letters.
- Please email your completed form and supporting documents to NZTravelClaims@aig.com, or post to Travel Claims, AIG Insurance New Zealand Limited, PO Box 1745 Shortland Street, Auckland 1140. Please keep a copy for your records.
- Please read this form carefully. Please complete section A (your details) and section I (declaration) and each section that you are claiming under.
- To show that you have met the eligibility requirements for cover under this policy, you will need to provide confirmed flight itineraries or other travel bookings and a copy of your credit card and/or bank statements showing pre-paid travel expenses.
- Further evidence required to support your claim is detailed under the relevant sections. Please provide this with your claim form to avoid delays in assessing your claim. We may require more information during the process so please include any other information you think may be relevant when you submit your claim.
- We reserve the right to request original receipts, reports or other documentation to substantiate your claim.
- · Please provide supporting documents in English where possible. Where this is not possible, please note that we may require additional time to translate and review documents, which could delay claim processing.
- If you incurred expenses in a foreign currency please note the currency in the amount claimed under the relevant section. We will convert any amounts incurred in foreign currencies to New Zealand dollars using the rate of exchange current at the date and time the expense was incurred.
- If you, or any person included in your claim, provide any information, in support of your claim which is false or deliberately misleading, AIG reserves the right to decline your claim in part or in full.

Sections to be Claimed Under

Please tick the applicable box(es) to show which section(s) of the policy you are claiming under. Sections A and I must be completed in all cases for us to assess your claim.

Section A	Your details (must be completed)	Section F	Delayed luggage						
Section B	Overseas medical, hospital and dental expenses	Section G	Rental vehicle excess						
Section C	Cancellation charges/loss of deposits	Section H	Other						
Section D	Additional expenses	Section I	Declaration (must be completed)						
Section E	Luggage and personal effects								
	ollowing payment details, should your claim be a omplete bank details and account number below		direct credit to a New Zealand bank						
Bank Number									
3ank									
Account Name		Email (Payee)							
I agree the a	I agree the above bank details belong to the named payee								

Section F

Section A. Your Details

Details of Policy Holder

A1	Who is the Card	First Name										
	Account Holder?											
		Surname										
A2	What are the first six detail	ls of your credit	t card this policy relat	tes to?								
A3	Who is the issuing bank?											
A4	What type of card is it (e.g. Gold, Platinum,	Merchant (e.	g. Visa)									
	Airpoints Platinum)?	Card type (e	Card type (e.g. Gold)									
A5	How much of your pre-paid	travel costs were	e charged to this card?	If nil state 'nil'.								
A6	What date did you charge	your first pre-p	aid travel expenses t	o your card?	D D M M Y Y Y Y							
A7	What was your scheduled	travel departu	re date?		D D		М У	Υ	YY			
A8	What was your scheduled	t was your scheduled travel return date?					М	Υ	YY			
A9	Did you purchase any opt eg. pre-existing medical o			over					Yes		No	
	If yes, please go to A10, otherwise go to A11.											
A10	What is the Acceptance N	umber for the c	ptional extension?									
Det	ails of Person Claiming U	Inder Policy										
A11	. What is your name?	First Name			Surna	ame						
A12	What is your date of birth?	?	D D M M Y	YYY								
A13	What is your address?											
A14	What are your contact details?	Mobile		Hom	ne							
	uctans:	Work		Ema	il							
A15	5 Have you lodged a claim of Parliament (including A			edical or health	scheme	or Act			Yes		No	
	If yes, please complete A1	16.										
——A16	Please provide further de	tails of your cla	im, including who the	e claim was aga	inst, and	the ou	ıtcome	e of the	e claim	١.		

Section B. Overseas Medical, Hospital or Dental Expenses

Complete this section if you have incurred medical expenses resulting from an injury or sickness, or if you were hospitalised, or if you suffered a dental injury whilst you were overseas. You will also need to complete section C and/or section D of this form if you had to come home early or incur additional expenses due to your injury, sickness or hospitalisation.

Cla	iiiis evidence we req	uire under this section							
	Medical reports det	ailing the injury or sickness a	and any treatment you had.						
	If you were hospital	ised, your discharge summa	ry.						
	Bills or receipts for a	any costs you are claiming fo	or.						
B1	What happened to g	ive rise to your claim for inju	ry or sickness?						
B2	Where were you when you suffered	Location							
	injury or sickness?	Country							
В3	,	ed from the same or similar please go to B4, otherwise g		t?	Yes No				
— В4	What previous injury or sickness did you suffer?								
B4	Detail of injury or sickness suffered in the past	Date of diagnosis	Date you last sought medical attention for this condition	Are you on regular medications for this condition?	Have you had a preexisting approval for this condition?				
		D D M M Y Y	D D M M Y Y	Yes No	Yes No				
		D D M M Y Y	D D M M Y Y	Yes No	Yes No				
		D D M M Y Y	D D M M Y Y	Yes No	Yes No				
		D D M M Y Y	D D M M Y Y	Yes No	Yes No				
		D D M M Y Y	D D M M Y Y	Yes No	Yes No				
		D D M M Y Y	D D M M Y Y	Yes No	Yes No				
В5	Who is your usual doctor in	Name / Practice							
	New Zealand?	Address							
		Phone number		Email					

В6								
	When did the injury	happen, or for sickr	?	D M M	YYYY			
B7	When did you first s	eek medical or dent	al attention for the	D M M	YYYY			
B8	Who did you seek medical	Name/Practice						
	attention from?	Address						
		Phone number			Email			
— В9	Were you hospitalise	 ed overseas followir	ng the injury or sick	kness?			Yes	Vo
	If you selected 'yes'	please go to B10, ot	herwise go to B14.					
B10	Where were you hospitalised?	Hospital name						
	nospitaliseu:	Address						
		Phone number			Email			
B11	. When were you admitted to	Time					AM [PΜ
	hospital?	Date	D D M M	YYYY				
B12	! When were you	Time					AM A	PΜ
	discharged from hospital?	Date	D D M M	YYYY				
B13	B Did you contact AIG	assistance to advis	e of your hospitalis	sation?			Yes	No
B14	What costs are you					converted to N		'S
	Name of Location treatment			Date of treatment			Have you paid for this treatment?	
		Location	Treatment provided	Date of treatme	nt	Amount claimed		
	treatment	Location		Date of treatme	nt Y Y			t?
	treatment	Location				claimed	this treatment	t?
	treatment	Location		D D M M	YY	claimed \$	this treatment	t?
	treatment	Location		D D M M D D M M	Y Y Y	claimed \$	this treatment Yes Yes	No No
	treatment	Location		D D M M D D M M	Y Y Y Y Y Y Y Y	\$ \$ \$	this treatment Yes Yes Yes	
	treatment	Location		D D M M D D M M D D M M	Y Y Y Y Y Y Y Y Y Y Y	\$ \$ \$ \$	this treatment Yes Yes Yes Yes	No No No

Section C. Cancellation Charges/Loss of Deposits

Claims evidence we require under this section

Complete this section if you have incurred out of pocket expenses for non-refundable travel deposits paid in advance by you, resulting from cancellation or curtailment of all or part of your travel itinerary. You will also need to complete section D of this form if you incurred additional expenses as a result of the same event which required you to cancel or curtail your journey. Please note that any credits you have received may not be considered a Loss of Deposit.

	Your original itinerary inc	luding terms a	nd conditions issued by the relevant travel or accommodation providers.					
	Proof of your payment for pre-paid expenses.							
	A statement or letter from your travel or accommodation providers showing the date they were advised of the cancellation and any refunds given.							
			commodation provider - letter from them explaining the circumstances of the tion paid or payable to you.					
	A death certificate if addi incurred due to a medica		es were incurred due to a death or a medical certificate if additional expenses were					
C1	What best describes your	need to cance	l your journey?					
	An injury or sickness happening to you. Go to C7.							
A death, injury or sickness of another person. Go to C2.								
	Another event outsic	le your control	. Go to C7.					
C2	What is the other person's full name?	First Name						
	person's full flame:	Surname						
C3	What is their date of birth?)	D D M M Y Y Y					
C4	What is their address?							
C5	What is their relationship	to you?						
C6	Had this person ever suffer	ed from the sar	me or similar injury or sickness in the past? Yes No					
C7	What was the date of the	event that led t	to the cancellation of your journey?					
C8	What happened that led to	o cancellation	of your journey?					

C9 What deposits you are claiming? Please provide figures in NZ dollars.

Pre-paid expense item	Name of travel or accommodation provider	Date deposit was booked/paid	Date you advised provider of cancellation	Amount Paid (A)	Refund due or received (B)	Amount Claimed (Equals A–B)
		D D M M Y Y	D D M M Y Y	\$	\$	\$
		D D M M Y Y	D D M M Y Y	\$	\$	\$
		D D M M Y Y	D D M M Y Y	\$	\$	\$
		D D M M Y Y	D D M M Y Y	\$	\$	\$
		D D M M Y Y	D D M M Y Y	\$	\$	\$
		D D M M Y Y	D D M M Y Y	\$	\$	\$
		\$	\$	\$		

C10 If you have not applied for refunds against all of your travel providers, please explain why:

Section D. Additional Expenses

Complete this section if you incurred expenses during your journey as a result of an event outside your control that were over and above costs which you had expected to pay as part of your original travel itinerary. Note that expected costs include meals that you would have paid for in any case, had the reason for your claim not occurred.

Cla	ims evidence we require (under this sec	tion					
	Your original itinerary.							
	Proof of your payment fo	r pre-paid expe	enses.					
	Receipts for your paymer	nt of additiona	expenses.					
			e to something to do with a travel or accommodation provider – letter from them and any compensation paid to you.					
	A death certificate if addi incurred due to a medica		es were incurred due to a death or a medical certificate if additional expenses were					
 D1	incurring additional expe	nses?	ation benefit for the same event which led to you Yes No					
	If you selected 'yes' pleas							
D2	What best describes your need to incur additional expenses?							
	An injury or sickness happening to you. Go to D8.							
	A death, injury or sickness of another person. Go to D3.							
	Another event outside your control. Go to D8.							
	What is the other person's full name?	First Name						
	percent aux name.	Surname						
D4	What is their date of birth?	?	D D M M Y Y Y					
D5	What is their address?							
	What is their relationship	to you?						
D7	Had this person ever suffer	ed from the sar	me or similar injury or sickness in the past? Yes No					
D8	What was the date of the	event that led t	to you incurring additional expenses?					
 D9	What happened that led t	o you incurring	g additional expenses?					

D10 Have yo	u received compensa	ation or a refund from any	other party as result of the eve	ent?	Yes	No
If you se	lected 'yes' please go	o to D11 otherwise go to D	12.	_		
D11 What co	mpensation or refun	d did you receive?				
D12 Were yo	u required to return t	o New Zealand following t	this event?		Yes	No
If you se	lected 'yes' please go	o to D13, otherwise go to [014.			
D13 When d	d you return to New	Zealand?		D D M M	YYYY	
D14 Did you	nold a return travel tic		Yes	No		
D15 What ac	ditional expenses di	d you incur?				
Descrip	tion of expense	Name of carrier/ provider	Date the expense was incurred	Amount incurred	Was the expended budgeted in contraction itinerary?	
			D D M M Y Y	\$	Yes	No
			D D M M Y Y	\$	Yes	No
			D D M M Y Y	\$	Yes	No
			D D M M Y Y	\$	Yes	No
			D D M M Y Y	\$	Yes	No
			D D M M Y Y	\$	Yes	No
			Total:	\$		

Section E. Luggage and Personal Effects

Complete this section if your accompanied baggage items were lost or damaged overseas. Please note that if you are also claiming for delayed baggage under Section F, we will reduce the amount that we pay for your claim under this section by the amount that we agree for your claim in Section F.

Cla	ims evidence we requ	uire under this s	ection		
	Proof of ownership a	and value for the	items being claimed.		
	A police report, prop your loss.	erty irregularity r	report or a report from the transport provider, hotel or	appropriate authori	ity explaining
— F1	How did the loss or d	amage occur? (de	etail each event)		
		aage o coa (at			
E2	When did the loss or damage	Time		AM	PM
	occur?	Date	D D M M Y Y Y Y		
E3	Where did the loss or damage occur?				
 E4	Were you with the iten	ns when the loss c	or damage occurred?	Yes	No
E5	When did you become aware of	Time		AM	PM
	the loss or damage?	Date	D D M M Y Y Y Y		
E6	Where were you when you became aware of the loss or damage?				
 E7	When did you report the loss	Time		AM	PM
	or damage?	Date	D D M M Y Y Y Y		
E8	Who did you report the loss				
	or damage to?				
E9	What action was take	en to recover lost	items?		

E1) Were the lost or	damaged items owned	d by you?			Yes No		
	If you selected 'r	no' please go to E11, ot	herwise go to E12.					
E1.	1 Who owns the it	ems?						
E1:	2 Were the items lo	ost or damaged by carrie	er (e.g. airline)?			Yes No		
E13	3 Have you lodged	d a claim or complaint a	against any carrier/airline or	other authority,	or against	Yes No		
	-		or damage to the items?					
	If you selected 'y	/es' please go to E14, o	therwise go to E15.					
E14			e attach copies of correspon nposes a liability upon airlin		d claim from	them first.		
	Carrier		Date claimed	Amount refund	ded	Claim/reference number		
			D D M M Y Y	\$				
			D D M M Y Y	\$				
			D D M M Y Y	\$				
			D D M M Y Y	\$				
			D D M M Y Y	\$				
			D D M M Y Y	\$				
E1:	5 What items are y	ou claiming for? Please	e note that baggage claims a	re subject to dep	reciation.			
	Item description	Place of purchase	Purchase date	Purchase price	Amount claimed	Proof of purchase		
			D D M M Y Y	\$	\$	Yes No		
			D D M M Y Y	\$	\$	Yes No		
			D D M M Y Y	\$	\$	Yes No		
			D D M M Y Y	\$	\$	Yes No		
			D D M M Y Y	\$	\$	Yes No		
			D D M M Y Y	\$	\$	Yes No		
			Totals	¢	, è			

Section F. Delayed Luggage

Complete this section if you incurred out of pocket expenses for the replacement of essential items such as toiletries because your luggage was delayed by a carrier. Please note that if your luggage was not returned to you, we will reduce the amount that we pay for your claim under Section E (Luggage and Personal Effects) by the amount that we agree for your claim in this Section.

Cla	ims evidence we req	uire under this s	section					
	Itemised receipts for	the purchase of	f essential items claimed by you.					
	Property Irregularity	Report (for your	mislaid luggage) from the carrier and confirmati	on or any compensation paid to you.				
	Ticket and baggage	tags from the ca	rrier who caused your luggage to be delayed.					
F1	Who was the carrier v	who delayed you	ır luggage?					
F2	Did you receive comp		he carrier for the delay? otherwise go to F4.	Yes No				
F3	F3 What compensation did you receive?							
F4	Where was your luggage delayed?							
F5	What was your arrival time and	Time		AM PM				
	date at this location?	Date	D D M M Y Y Y					
F6	Was your luggage ret	urned to you?		Yes No				
	If you selected 'yes' p	olease go to F7, c	otherwise go to F8.					
F7	When was your luggage returned?	Time		AM PM				
	00-0-3-4	Date	D D M M Y Y Y					

F8	What e	essential	items	did \	nu need	to	nurchase	follor	wing th	e del	laví

Description of essential items purchased	Traveller item was purchased for	Purchase date	Time of purchase	Price paid (state currency)	Store where item was purchased
		D D M M Y Y	: AM PM	\$	
		D D M M Y Y	: AM PM	\$	
		D D M M Y Y	: AM PM	\$	
		D D M M Y Y	: AM PM	\$	
		D D M M Y Y	: AM PM	\$	
		D D M M Y Y	: AM PM	\$	
			Total:	\$	

Section G. Rental Vehicle Excess

Complete this section if you have incurred legal liability to pay an excess or deductible under a rental vehicle hiring agreement for loss or damage to a rental car you hired during your journey.

Cla	iims evidence we requ	uire u	nder this sec	tion			
	Your rental agreeme	nt and	d confirmation	n of the insurance you	selected ir	ncluding an	y waivers.
	A police report.						
	A statement from the	e rent	al organisation	n showing the amount	t you were	liable to pa	y.
	The repair invoice fo	r the	damage to the	e rental car.			
	Who was the rental v	ehicle	hired from?				
	Rental organisation na	ame					
	Address						
	Phone number				Email		
G2	Who was the rental agreement issued to?)	First Name				
	agreement issued to:	•	Surname				
G3	What was the make and model of the		Make				
	rental vehicle?		Model				
G4	When did the rental p	period	l start?				D D M M Y Y Y Y
G5	When did the rental p	period	l end?				D D M M Y Y Y Y
G6	When did the	Tim	ne				AM PM
	accident giving rise to your loss happen?	Dat	ce	D D M M Y	YYY		
— G7	Where did the						
	accident happen?						
— G8	What were you using	the re	ental vehicle fo	or when the accident h	nappened?		

G9 Who was driving or who w	vas in control of the	rental vehicle wh	nen the acciden	t happened?		
First Name						
Surname						
G10 Do you consider yourself	liable for the loss o	r damage to the r	ental vehicle?		Yes	No
G11 Did the police attend the	accident?				Yes	No
G12 Was there another vehicle	e involved in the ac	cident?			Yes	No
If you selected 'yes' pleas	se go to G13, otherw	vise go to G16.				
G13 Who was driving the other vehicle?	First Name					
	Surname					
	Address					
	Country					
	Phone		Email			
G14 What was the make and model of the	Make					
other vehicle?	Model					
G15 Who is the insurer of the other vehicle?	Company					
	Location					
G16 What were the total repair	ir costs for the renta	al vehicle?		\$		
G17 What excess were you lia	ble to pay under yo	ur rental agreem	ent?	\$		
G18 What excess was charged	to you by the renta	al organisation?		\$		
G19 What were the circumstar or diagrams to depict the		accident? Please	provide as muc	ch detail as possible	e, including pic	tures
or diagrams to depict the						

Section H. Other

Complete this section if you have incurred a loss which is not detailed elsewhere on the Claim Form. You will need to state the Policy Section under which you believe you have a claim and provide full particulars of the loss, including relevant dates and amounts that have been paid by you.

Claims evidence we require under this section	
Any additional information such as reports from authorities which support your clai	m.
H1 Which policy section(s) describes your loss?	
H2 What was the event date giving rise to your loss?	D D M M Y Y Y
H3 How much are you claiming for?	\$
H4 What are the circumstances of your loss? Please provide as much detail as possible.	

Section I. Declaration

You must sign below	
I/we (print name/s)	

declare that the above answers and those contained in any attachments are true and note that AIG Insurance New Zealand Limited ('AIG') may rely on such answers in determining a claim. I/we have not concealed any material fact relating to this circumstance. I/we undertake to provide AIG with assistance in dealing with this matter and understand that failure to co-operate with AIG and to provide all information relevant to the circumstance may result in my/our claim being denied.

Authority

I/we authorise any person or entity (including any hospital, physician or other person who has attended me, my employer, my accountant and other professional advisers, financial institutions including banks and insurers, government departments including Inland Revenue, telecommunications and internet service providers, airlines, hotels, shipping agents, and/or travel agents) to furnish AIG or its representatives with:

- I. copies of hospital and medical reports/notes which AIG considers relevant to the claim;
- II. information pertaining to my medical history (any sickness or disease or injury, consultation, prescription or treatment) which AIG considers relevant to the claim; and
- III. copies of any other documents or records considered by AIG to be relevant to the claim and which may include copies of employment records, income tax returns and bank statements.

I/we agree that a photocopy of this authorisation shall be considered as effective and valid as the original and authorise its use as such.

Untrue/False Information:

I/we agree to provide AIG or AIG representatives with all requested information or documentation relevant to our claim.

I am/we are aware that if I/we supply any untrue or false information and know it is not true, AIG shall have the right to refuse the claim in part or in full.

ICR (Insurance Claim Register Limited): I/we agree that AIG may obtain information from, or provide information to the ICR that is relevant to this claim, your previous claims or future claims. This may include personal information about you and your claim.

Privacy

I/we consent to AIG in accordance with the Privacy Act 2020:

- 1. collecting holding and using personal information including information by audio, photographic or video surveillance, provided for the purpose of administering a claim including investigating, assessing and paying any claim made by me or on my behalf;
- 2. disclosing personal information submitted to another AIG company located overseas, its staff members, the insured, other insurers and reinsurers, law enforcement agencies, investigators, lawyers, assessors, advisors, emergency providers, medical providers, travel carriers and the agent of any of these, insurance broker, insurance agent or intermediary, employer or other service provider to AIG for the purpose of administering my claim, including providing a report, data management and/or data analytics or claims recovery.

Information is provided voluntarily however if AIG does not collect this information, it may not be able to assess a claim. Insured persons have rights under the Privacy Act 2020 to access and correct their personal information. Further information about this or making a privacy complaint can be obtained by emailing: Privacy.officerNZ@aig.com

NOTE: AIG will only seek information which in its opinion it believes to be relevant to investigation of the claim.

Name	Date D D M M Y Y Y Y
Signature	
If you are signing on behalf of the Insured person, please state you	ur authority to do so and relationship. Please complete:
If you are signing on behalf of the Insured person, please state you Name	ur authority to do so and relationship. Please complete: Phone





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Contact:

AIG Insurance New Zealand Limited Level 7, 21 Queen Street P.O. Box 1745 Auckland 1140

For inquiries, please contact: +64 9 355 3100 nz.contactus@aig.com